# KEEP BOOKS Order Form

**Order Code** | **Set Quantity** | **Qty.** | **Price** | **Total**
---|---|---|---|---
EXAMPLE | LWN | Super-Saver | 2 | $200 | $400

**For help placing your order, please visit**
[keepbooks.org/ordering.html](http://keepbooks.org/ordering.html)
or call 800.678.6484

*No set quantity options necessary for Bundles**, Small Group Reading, or My Own KEEP BOOKS only order code.

**No substitutions or partial returns will be permitted on bundle purchases.**

***Please contact us for shipping rates on orders outside of the contiguous U.S.***

**Bill to:**

Name ____________________________________________
School ____________________________________________
Address __________________________________________
City, State, Zip __________________________________
E-Mail Address ____________________________
Phone ______________ Fax ______________

**Ship to:**

Name __________________________
School __________________________
Address __________________________
City, State, Zip __________________________
E-Mail Address __________________________
Phone ______________ Fax ______________

**Payment**

All orders must be accompanied by a check, purchase order, or a credit card number.

- [ ] Purchase Order or Check payable to The Ohio State University Enclosed
- [ ] Visa
- [ ] American Express
- [ ] MasterCard

Purchase Order #: ____________________________
Credit Card: Contact us at 800.678.6484

**KEEP BOOKS Info:**
800.678.6484
614.292.2869
keepbooks@osu.edu

**Email orders to:**
keepbooks@osu.edu

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**visit us at:** keepbooks.osu.edu

COVID-19 Emergency. We cannot guarantee that orders will ship.

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**add Shipping 10%, minimum $10.00***

**Non-exempt OH residents sales tax 7.50%**

**GRAND TOTAL**